Appendix 1: Glossary

ABF	Activity Based Funding
ACHS	The Australian Council on Healthcare Standards
CaPRS	Contracting and Performance Reporting System
CBAG	Community Board Advisory Group
CISS	Community, Indigenous and Subacute Services
CT	Computed tomography
DAFU	Delirium and Falls Unit
ED	Emergency Department
eDRMS	Electronic document and records management system
ES	Elective Surgery
FTE	Full Time Equivalent
GP	General Practitioner
GPLOs	General Practitioner Liaison Officers
GRACE	GP Rapid Access to Consultative Expertise
HSCE	Health Service Chief Executive
HHS	Hospital and Health Service
ICU	Intensive Care Unit
IPPF	International Professional Practices Framework
IOA	Improving Outpatient Access
LINK	Leading Innovation through Networking and Knowledge sharing
MNHHS	Metro North Hospital and Health Service
MNPHU	Metro North Public Health Unit

MOHRI	Minimum Obligatory Human Resource Information
MRI	Magnetic resonance imaging
MRSA	Methicillin-resistant Staphylococcus aureus
NDIS	National Disability Insurance Scheme
NEAT	National Emergency Access Target
NeoRESQ	Neonatal Retrieval Emergency Service
NICU	Neonatal Intensive Care Unit
NEST	National Elective Surgery Target
PACH	Patient Access Coordination Hub
P.A.R.T.Y.	Prevent Alcohol and Risk-Related Trauma in Youth program
PET	Positron emission tomography
POST	Patient Off Stretcher Time
QAO	Queensland Audit Office
QCAT	Queensland Civil and Administrative Tribunal
QIMR	Queensland Institute of Medical Research
RAS	Rehabilitation and Acute Stroke Unit
RBWH	Royal Brisbane and Women's Hospital
SEED	Support, Explore, Excel & Deliver
SRACC	Specialist Rehabilitation and Ambulatory Care Centre
TPCH	The Prince Charles Hospital
WAU	Weighted Activity Unit

Appendix 2: Board Member meeting attendance 2015–16

The number of Board and Committee meetings attended by each member during the reporting period is set out in the table below.

† During the reporting period, the terms of office of three members expired on 17 May 2016 and one member resigned from office.

^ From 18 May 2016, six new Board members including the Chair commenced. As such, not all Board Members were eligible to attend all meetings during the reporting period.

Position and name	Board (13 meetings held)	Executive Committee (5 meetings held)	Safety and Quality Committee (6 meetings held)	Finance and Performance Committee (7 meetings held)	Risk and Audit Committee (5 meetings held)
Board Chair Professor Robert Stable AM^	2/2	1/1	NA	NA	NA
Board Chair Dr Paul Alexander AO†	11/11	3/4	NA	NA	2/4
Deputy Board Chair Mr Vaughan Howell †	10/11	4/4	NA	6/6	4/4
Board Member Ms Bonny Barry^	2/2	1/1	NA	1/1	NA
Board Member Mr Philip Davies^	2/2	0/1	NA	NA	1/1
Board Member Professor Helen Edwards OAM	12/13	NA	6/6	4/4	NA
Board Member Professor Nicholas Fisk†	10/11	NA	2/6	NA	NA
Board Member Professor Mary-Louise Fleming^	2/2	NA	1/1	NA	NA
Board Member Dr Kim Forrester	13/13	4/5	6/6	NA	5/5
Board Member Mr Mike Gilmour^	2/2	NA	NA	1/1	1/1
Board Member Mr Geoff Hardy^	1/2	NA	NA	1/1	1/1
Board Member Associate Professor Cliff Pollard AM	13/13	1/1	6/6	NA	NA
Board Member Mr Leonard Scanlan†	6/6	2/2	NA	3/3	2/2
Board Member Dr Margaret Steinberg AM	13/13	1/1	6/6	6/6	4/4

Not all Board members are members of each committee (denoted as NA).

Appendix 3: Compliance checklist

Summary of requirement		Basis for requirement	Annual report reference
Letter of compliance	A letter of compliance from the accountable officer or statutory body to the relevant Minister/s	ARRs – section 8	p3
Accessibility	Table of contents	ARRs – section 10.1	p4
	Glossary	ARRs – section 10.1	p98
	Public availability	ARRs – section 10.2	p2
	Interpreter service statement	*Queensland Government Language Services Policy* ARRs – section 10.3	p2
	Copyright notice	*Copyright Act 1968* ARRs – section 10.4	p2
	Information licensing	*QGEA – Information licensing* ARRs – section 10.5	p2
General information	Introductory information	ARRs – section 11.1	p6
	Agency role and main functions	ARRs – section 11.2	p10
	Operating environment	ARRs – section 11.3	p6, 10–15
Non-financial performance	Government's objectives for the community	ARRs – section 12.1	p16
	Other whole-of-government plans / specific initiatives	ARRs – section 12.2	p18
	Agency objectives and performance indicators	ARRs – section 12.3	p18
	Agency service areas and service standards	ARRs – section 12.4	p22, 28,29
Financial performance	Summary of financial performance	ARRs – section 13.1	p30
Governance – management and structure	Organisational structure	ARRs – section 14.1	p31
	Executive management	ARRs – section 14.2	p39
	Government bodies (statutory bodies and other entities)	ARRs – section 14.3	NA
	Public Sector Ethics Act 1994	*Public Sector Ethics Act 1994* ARRs – section 14.4	p43
	Queensland public service values	ARRs – section 14.5	p43

Summary of requirement		Basis for requirement	Annual report reference
Governance – risk management and accountability	Risk management	ARRs – section 15.1	p44
	Audit committee	ARRs – section 15.2	p35
	Internal Audit	ARRs – section 15.3	p49
	External Scrutiny	ARRs – section 15.4	p48
	Information systems and record keeping	ARRs – section 15.5	p49
Governance – human resources	Workforce planning and performance	ARRs – section 16.1	p52
	Early retirement, redundancy and retrenchment	Directive No. 11/12 *Early Retirement, Redundancy and Retrenchment* Directive No. 16/16 *Early Retirement, Redundancy and Retrenchment (from 20 May 2016)* ARRs – section 16.2	p56
Open Data	Consultancies	ARRs – section 17 ARRs – section 34.1	p50
	Overseas travel	ARRs – section 17 ARRs – section 34.2	p50
	Queensland Language Services Policy	ARRs – section 17 ARRs – section 34.3	p50
Financial Statements	Certification of financial statements	FAA – section 62 FPMS – sections 42, 43 and 50 ARRs – section 18.1	p95
	Independent Auditors Report	FAA – section 62 FPMA – section 50 ARRs – section 18.2	p96

FAA   *Financial Accountability Act 2009*

FPMS   *Financial and Performance Management Standard 2009*

ARRs   Annual report requirements for Queensland Government agencies

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